

CITY OF HIGHWOOD
COMMITTEE OF THE WHOLE MEETING
CITY COUNCIL CHAMBERS
Tuesday May 17, 2022 at 6:00 P.M.

AGENDA MINUTES

CALL TO ORDER by Mayor Pro Tem Hospodarsky at 6:04 P.M.

1. Roll Call

Present: Aldermen Levi, Falberg and Peterson

Absent: Aldermen Slavin and Fiore

Also Present: City Manager Coren, Assistant City Manager Martin, City Attorney Jablecki and Administrative Assistant Litjens

2. Public Hearing

3. Review of Minutes to be Approved

3.1. City Council: April 19, 2022
Minutes will be approved as presented at the regular City Council meeting.

3.2. Committee of the Whole: April 19, 2022
Minutes will be approved as presented at the regular City Council meeting.

4. Appointments

4.1. Reappointment: Roman Beluch - Planning and Zoning Commission
4.2. Reappointment: Frank Campareale - Planning and Zoning Commission
4.3. Reappointment: Paul Fabbri - Planning and Zoning Commission

4.4. Reappointment: Paul Mocogni - Appearance Review Committee

4.5. Reappointment: John Cioni - Appearance Review Committee

All appointments will be approved at the regular City Council meeting.

5. Review of Bill Warrant List

5.1. 05/03/2022 AP Warrant List
The Warrant List will be approved as presented at the regular City Council meeting.

5.2. 05/17/2022 AP Warrant List
The Warrant List will be approved as presented at the regular City Council meeting.

6. Unfinished Business

7. New Business

7.1 Consideration of Resolution for an ARC Application for Window Signage for Cristino's Barber Shop, Located at 317 Waukegan Avenue.
This will be approved with all ARC recommendations at the regular City Council meeting.

7.2 Consideration of a Resolution Accepting a bid from Morton Salt, Inc. and Authorizing the City Manager to Purchase up to 1,200 Tons of Salt at \$78.53 for the 2022-2023 Winter Season.
This will be approved at the regular City Council meeting.

7.3 A Discussion Reviewing a Draft Resolution on a Process to Review Traffic Calming Measures and Speed Humps in Highwood.

This will be brought back at a future City Council meeting for formal consideration.

- 7.4 Consideration of a Motion Directing the City Manager to Accept a Proposal from Christopher Burke Engineering to Complete Engineering for the 2023 Capital Projects in an Amount not to Exceed \$31,250.
This will be approved at the regular City Council meeting.
 - 7.5 Consideration of a Motion Directing the City Manager to Accept a Proposal From Design by Three Construction to Demolish the Vacant Buildings at 420 Sheridan Road.
This item will be tabled to a future meeting.
 - 7.6 Consideration of a Motion Directing the City Manager to Proceed with Repaving the Parking Lots at City Hall and the Recreation Center in 2022 in an Amount not to Exceed \$150,000.
This item will be tabled to a future meeting.
 - 7.7 Consideration of a Motion Agreeing to an Amended Fee Structure for Klein, Thorpe & Jenkins' Legal Fees.
This will be approved at the regular City Council meeting.
 - 7.8 Consideration of a Motion Directing the City Manager to Sign a Purchase Agreement with Sourcewell to Purchase a Kubota X1100C for Use by the Parks & Recreation Department and for Festival Operations.
This will be approved at the regular City Council meeting.
 - 7.9 Consideration of an Ordinance Authorizing the Mayor and Clerk to Execute a Real Estate Contract for the Purchase of 430 Sheridan Road, Highwood, Illinois.
This will be approved at the regular City Council meeting.
 - 7.10 Consideration of a Motion Waiving Competitive Bidding and Directing the City Manager to Accept a Proposal from Mendino Excavating, Inc. to Demolish the Vacant Building at 251 High Street Upon Contractual or Court Approval to do so.
This will be tabled to a future meeting.
 - 7.11 Consideration of an Ordinance Authorizing the Mayor and Clerk to Execute a Real Estate Contract for the Purchase of 555 Bank Lane, Highwood, Illinois.
This will be approved at the regular City Council meeting.
 - 7.12 A Discussion on the FYE 2023 Budget.
City Manager Coren reviewed the FYE 2023 budget with Council.
 - 7.13 A Discussion on the Metra Parking Lot and Promoting its Use in the Summer of 2022.
City Manager Coren discussed options to encourage better use of an under-utilized parking area.
 - 7.14 A Discussion on the Current Inventory of Lead Service Lines in Highwood.
This item will be tabled to a future meeting.
8. **Executive Session (If Necessary)** moved by Alderman Levi and seconded by Alderman Peterson to enter Executive Session under section 2-C-11. All present voting aye, by voice vote, motion carried.
 9. **Any Action Necessary Coming Out of Executive Session**
Moved by Alderman Levi and seconded by Alderman Peterson to reconvene the Committee of the Whole meeting. All present voting aye, by voice vote, motion carried.
 10. **Adjournment** moved by Alderman Falberg and seconded by Alderman Peterson to adjourn the meeting. All present voting aye, by voice vote, motion carried. Mayor Pro Tem Hospodarsky adjourned the meeting at 7:34 P.M.