

CITY OF HIGHWOOD  
**COMMITTEE OF THE WHOLE MEETING**  
CITY COUNCIL CHAMBERS  
**Tuesday October 15, 2019 at 6:00 P.M.**

**CALL TO ORDER** BY Mayor Pecaro at 6:04 P.M.

**1. Roll Call**

Present: Mayor Pecaro, Aldermen: Falberg, Hospodarsky, Levi, Slavin  
Absent: Aldermen: Fiore, Peterson

**2. Public Hearing - None**

**3. Review of Minutes to be Approved**

3.1. City Council: October 01, 2019

3.2. Committee of the Whole: October 01, 2019

Both sets of minutes will be approved at the Regular City Council Meeting.

**4. Appointments** (Mayor Pecaro)

**5. Review of Bill Warrant List**

5.1. 10/15/2019 AP Warrant List

It was noted manual checks needed to be processed due to payroll processing issues by the payroll company.

**6. Unfinished Business - None**

**7. New Business**

**7.1 Consideration of a Resolution Approving an ARC Application for Signage at Holloway Studios, Located at 254 Waukegan Avenue .**

The Council was in agreement with the ARC committee and will approve the signage at the Regular City Council Meeting.

**7.2 Consideration of a Resolution Approving an ARC Application for Signage at Inka Peru, Located at 760 Sheridan Road .**

The Council will approve the Resolution at the Regular City Council Meeting. The owner plans to open December 2019.

**7.3 Consideration of a Resolution Approving an ARC Application for Bus Stop Sign Installation Located in the City of Highwood .**

Doug Sullivan, External Relations for Pace Bus, explained there were 2 bus stop signs not included with the approval obtained from the City earlier this year. Council will approve at Regular City Council Meeting.

**7.4 Consideration of a Resolution Approving an ARC Application for Parking Lot/Landscape at Papa Willie 's BBQ, Located at 148 Green Bay Road .**

The Resolution will be approved at the Regular City Council Meeting.

**7.5 Consideration of an Ordinance Amending Title 3, Chapter 6 of the Highwood City Code to Enact a Municipal Gas Use Tax - Extending the City 's Existing 5% Utility Tax to Natural Gas Suppliers Outside of Illinois.**

Assistant City Manager Martin explained only home rule communities are allowed to pass this ordinance to enact a Municipal Gas Use Tax. The tax allows for the city to collect on natural gas purchased from out of state providers.

**7.6 Consideration of a Resolution of the Corporate Authorities to Determine the Amount of the Tax Levy for the 2019 Tax year.**

The actual tax levy will be passed after at least 20 days have passed since this estimate is approved by the City Council. Council agreed to increase the tax levy to include the libraries request from 1590,725 to 1631,010.

**7.7 A Review of Development Ideas and Concepts for the Property at 424 Sheridan Road.**

Brad Freeman of Lynmark Developers presented an overview of the proposed building. The first floor retail would be 5,000 square feet, along with parking, some of the other amenities include yoga studio, lobby, and fitness room, roof top deck, court yard, and balconies for all residents. The 2<sup>nd</sup> floor would also have parking. The building would be U-shaped. Currently there are plans for 230 parking spaces. Mr. Freeman stated financing is not an issue, and plans to complete a Marketing and Traffic Study. A re-development agreement will be developed.

Carmen Platten, Director of the Highwood Public Library, presented an overview of the programs at the library since February 2019. The meeting room usage has increased up to 18,000 visits. In 2018 there were 18 programs compared with 27 programs in 2019.

Lucy Hospodarsky, Library Board President, requested an increase of 2.55% over last years' tax levy amount. Mrs. Hospodarsky reviewed the long range plans for a 21<sup>st</sup> century community center at the library of which they have the possibility of seed monies from Grainger in the amount of \$20,000.00.

**8. Executive Session (If Necessary)**

**9. Any Action Necessary Coming Out of Executive Session**

**10. Adjournment**

Moved by Alderman Levi, seconded by Alderman Falberg to adjourn the meeting. All present voting aye, by voice vote, motion carried. Mayor Pecaro adjourned the meeting at 7:38 P.M.

Respectfully Submitted,

Karin J. Baruffi, City Clerk

Reviewed and Approved by Council on: \_\_\_\_\_