

CITY OF HIGHWOOD  
COMMITTEE OF THE WHOLE MEETING  
SPECIAL NIGHT  
CITY COUNCIL CHAMBERS  
Monday April 03, 2017 at 6:00 P.M.

**Call to Order** by Mayor Pecaro at 6:05 P.M.

**1. Roll Call**

Present: Mayor Pecaro, Aldermen: Falberg, Fiore, Peterson, Slavin

Absent: Aldermen: Grice, Feddermann

Also Present: City Manager Coren, City Attorney Jablecki, Assistant to City Manager Marquez, City Deputy Clerk Baruffi

**2. Public Hearing - None**

**3. Review of Minutes to be Approved**

3.1. **City Council: March 21, 2017**

3.2. **Committee of the Whole: March 21, 2017**

Both of the minutes will be approved at the Regular Council Meeting this evening.

**4. Appointments** (Mayor Pecaro)

4.1. **Appointment of Planning and Zoning Commission Members**

4.1.1. **Paul Martinez - 3 Year Term**

4.1.2. **Caroline Mead - 3 Year Term**

4.1.3. **Fergusson Mills - 3 Year Term**

These three people will be appointed at the Regular Council Meeting.

**Appointment of the Highwood Public Library Board Members**

4.1.4. **Bertha Chavez - 3 Year Term**

4.1.5. **Laurie Lenzini - 3 Year Term**

4.1.6. **Nora Loredo - 3 Year Term**

These three people will be appointed at the Regular Council Meeting.

**5. Review of Bill Warrant List**

5.1. **04/03/2017 AP Warrant List**

The warrant list will be approved for payment at the Regular Council Meeting. Included on the warrant list is a payment for a two-day training for Ed Tombari.

**6. Unfinished Business**

**7. New Business**

Nail City Rococo paid the \$500.00 fine.

7.1. **A Resolution Approving an ARC Application for Signage (310 Waukegan Ave-Interim Health Care).**

The Council will approve the signage at the Regular City Council Meeting.

7.2. **A Discussion on the Purchasing of New Police Squad Cars.**

Various makes and styles of squad cars were discussed. The Police Department has operated with 8 vehicles for many years, 2 of which can be utilized by the administrative office. It is estimated the total cost for all 7 replacement vehicles via state bid will not exceed \$197,000.00. The lights on our current cars could be repurposed, as well as some of the other equipment.

7.3. **A Resolution Authorizing the City Manager to Spend up to \$19,995 on Regular Landscape Mowing, Edging, Landscape Bed Weeding, and Basic Trimming Through Scopelliti Landscaping .**

Scopelliti Landscaping has stayed within the \$19,995.00 each year.

**7.4. A Discussion on Issuing a Request for Qualifications for Municipal Engineering Services .**

The request for a Municipal Engineering Service is expected to be available April 14, 2017, with interviews mid-June, and a decision mid-July. Possible persons to perform the interviewing process are: Paul Mocogni, Andy Peterson, Caroline Mead, and Jim Hospodarski, but not limited to those persons.

**7.5. A Discussion on and Call for Beautification Projects for FYE 2018 .**

City Manager Coren reviewed the train station projects of bike structures, landscaping, and brickwork. Everts Park is to have overhead lights. Possible landscaping around the new monument welcome sign, and the repairing of brackets for the banner signs. The playground equipment will be researched in the future. Façade equipment grant funds for the building in the downtown district was also discussed.

**7.6. A Continued Discussion on Constructing New Welcome Signs at the Entrances of Highwood .**

City Manager Coren reviewed the feedback from the Chamber, Historical Society, and Appearance Review Committee which includes, but not limited to the desire for a consistent branding, stone or brick base with the founding date included. Discussion ensued resulting in further information to be obtained prior to a decision.

**7.7. Consideration of an Ordinance Amending Title 1 of the Highwood City Code .**

The rationale for the Ordinance amending Title 1 of the Highwood City Code as Highwood being an older community, there is a need for the City Code to conform to current laws and practices. Discussion ensued. The Council was in agreement with the changes, which will be voted on at the Regular City Council Meeting.

**7.8. A Review and Discussion on the Draft Downtown Zoning Update.**

A discussion of the downtown zoning update was reviewed. An approved site plan is required for the development or redevelopment of all parcels in any downtown district. The site plan would include, but not limited to façade, renovations, roof, materials, and building types. This discussion will continue at future meetings.

**8. Executive Session (If Necessary)**

**9. Adjournment** Moved by Alderman Fiore, seconded by Aldermen Peterson to adjourn the meeting. Mayor Pecaro adjourned the meeting at 7:21 P.M.

Respectfully Submitted,

Karin J. Baruffi, Deputy City Clerk

Reviewed and Approved by Council on: