

CITY OF HIGHWOOD
COMMITTEE OF THE WHOLE MEETING
CITY COUNCIL CHAMBERS
Tuesday March 21, 2017 at 6:00 P.M.

Call to Order by Mayor Pecaro at 6:05 P.M.

1. Roll Call

Present: Mayor Pecaro, Aldermen: Falberg, Feddermann, Peterson, Slavin

Absent: Aldermen: Grice, Fiore

Also Present: City Manager Coren, City Attorney Jablecki, City Treasurer Gonzalez, Assistant to City Manager Marquez, Deputy City Clerk Baruffi

2. Public Hearing - None

3. Review of Minutes to be Approved

3.1. City Council: March 7, 2017

3.2. Committee of the Whole: March 7, 2017

Both sets of minutes will be approved at the Regular City Council Meeting this evening.

4. Appointments (Mayor Pecaro)

4.1. Appointment of Planning and Zoning Commission Members

4.1.1. Paul Martinez - 3 Year Term

4.1.2. Caroline Mead - 3 Year Term

4.1.3. Fergusson Mills - 3 Year Term

4.2. Appointment of the Highwood Public Library Board Members

4.2.1. Bertha Chavez - 3 Year Term

4.2.2. Laurie Lenzini - 3 Year Term

4.2.3. Nora Loreda - 3 Year Term

All the appointments will be approved at the April 3, 2017 meeting.

5. Review of Bill Warrant List

5.1. 03/21/2017 AP Warrant List

The street lighting repairs have cost more than anticipated, but next year should be less.

6. Unfinished Business

7. New Business

7.1. Discussion Regarding the January 2017 Treasurer's Report.

Treasurer Gonzalez reviewed the 9 month treasury report. The cash balance as of January 31, 2017 is \$2,710,990.38.

7.2. A Resolution Approving an ARC Application for Signage (448 Sheridan Rd - Traycee Home Care).

Lori Sullivan, consultant for Traycee Home Care requested the word 'A' be an option to be added to the awning prior to Legacy of Care and Service Since 1974. The Council was in agreement with that option.

7.3. An Ordinance Amending 10-2C: 'Rental Property Safety' to Expand the Waiver Process to Effectively Utilize Time and Resources and Reward Compliant Landlords and Clarify Several Definitions.

One of the changes includes a bi-annual inspections for those who pass, but those not passing will continue to be inspected on a yearly basis,

7.4. A Discussion on Proposals Received for the Fire Station Property at 428 Green Bay Road.

City Manager Coren explained that since the time of the initial request for proposals of the Fire Department property, he has received additional proposals.

1. Development of the site

2. Selling for profit to entity

- Preservation of the property: with retail on the bottom and shared office space on the second floor. (Michael Hudac)
- Larry DeVlto, currently owns property on Highwood Avenue, but has found the development of that location has numerous challenges and would consider the fire department location.

City Council requested staff to go back to perspective property owners and determine time frames of development. The zoning code if contractual can restrict how the property is developed.

7.5. A Discussion on Constructing New Welcome Signs at the Entraceways of Highwood.

Discussion ensued. Staff to review options including designers. The signs should be consistency of theme,

7.6. A Resolution Approving the Release of Certain Executive Session Minutes of the City Council of the City of Highwood.

This Resolution is required by the open meetings' act.

7.7. A Resolution Accepting a Bid from Morton Salt, Inc. and Authorizing the City Manager to Purchase up to 1,200 Tons of Salt for the 2017-2018 Winter Season.

Current supply is almost depleted.

7.8. Consideration of a Motion to Direct the City Manager to Accept a Contract from Schroeder & Schroeder to Replace all Concrete Sidewalks in Highwood with a Rating warranting Reconstruction, in an Amount not to Exceed \$40,904.14, Upon City Attorney Approval.

There is a 6% increase over last year. As per City Manager Coren, every sidewalk in town has been evaluated, and those needing repairs could be repaired for the \$40,904.14 cost.

7.9. A Discussion on the City of Highwood's Current Capabilities to Send Emergency Alerts to Residents through the Website and Reverse 911 Systems.

Assistant to City Manager Marquez reviewed the options of the reverse 911 system and the website functions that the City has yet to take advantage. There is a need to have additional subscribers for the newsflash alerts. It was suggested to encourage the public to sign up for the newsflash to be informed of meetings or emergencies within the City.

7.10. A Review and Discussion on the Draft Downtown Zoning Update.

City Manager Coren reviewed a portion of the proposed Downtown Zoning.

Alderman Falberg inquired as to the outdoor patios opening early.

8. Executive Session (If Necessary)

9. Adjournment :