

CITY OF HIGHWOOD
COMMITTEE OF THE WHOLE MEETING
CITY COUNCIL CHAMBERS
Tuesday March 07, 2017 at 6:00 P.M.

Call to Order by Mayor Pecaro at 6:10 P.M.

1. Roll Call

Present: Mayor Pecaro, Aldermen: Falberg, Feddermann, Fiore, Peterson, Slavin

Absent: Alderman: Grice

Also Present: City Manager Coren, City Attorney Ferolo, Deputy City Clerk Baruffi, Administrative Assistant Litjens, Residential and Zoning Official Tombari

2. Public Hearing - None

3. Review of Minutes to be Approved

3.1. City Council: February 21, 2017

3.2. Committee of the Whole: February 21, 2017

Both of the minutes will be approved at the Regular City Council Meeting this evening.

4. Appointments (Mayor Pecaro)

5. Review of Bill Warrant List

5.1. 03/07/2017 AP Warrant List A

City Manager Coren clarified the JJ's invoices were not received on a timely basis, but that has been addressed and solved. There is also a manual check being cut for ETSB to Glenview.

5.2. 03/07/2017 AP Warrant List B

Both the warrant lists will be approved for payment at the Regular City Council Meeting this evening.

6. Unfinished Business

7. New Business

City Manager Coren stated that new carpeting will be installed at City Hall after May 1, 2017; there will be bike racks installed in the downtown area, and pavers are being installed at the north east side of the Highwood train station.

7.1. Consideration of an Ordinance Modifying the Number and the Initial and Renewal Fees for the Class L Liquor License.

The initial fee will be \$3,000.00, with \$1875.00 for the renewal.

7.2. Consideration of a Resolution Waiving Competitive Bidding and Directing the City Manager to Enter into a Contract with Pav-Tech to Repair Four Alleyways (Between North and Llewellyn, Llewellyn and Burchell, Sheridan and Washington, and Lockard Lane Connected to Washington) in an Amount not to Exceed \$160,000.

The budget for the project is \$200,000.00, but it is expected to come in around \$115,000.00. It is also expected to begin work in late April 2017. Letters will be delivered to the homes by end of this week to advise those to be affected the plans of the City.

Celebrate Highwood will also post on their Facebook page the information.

7.3. Consideration of a Motion to Accept a Bid from Peter Baker for the 2017 Street Improvement Program and Authorize the City Manager to Execute the Contract.

The pricing came is lower than expected, so South Central and Pleasant Avenues alleys may be able to be completed.

- 7.4. Consideration of a Motion Authorizing the City Manager to Accept a Quote from Lindholm Roofing, Inc. to Repair the Roof on City Hall in an Amount Not to Exceed \$20,000

The repair to the roof will eliminate the seepage issues. The chimney will also be tuck pointed.

- 7.5. Consideration of a Resolution Authorizing an Agreement with Dynegy Energy Services, LLC as its' Electric Supplier for the City of Highwood Electric Aggregation Program.

Of the options reviewed the 18 month option is recommended.

- 7.6. A Discussion on Adding New Welcome and Directional Signage in Highwood.

The signage presented is a monument sign. Various location of the proposed signs were discussed. Alderman Falberg will bring the proposed signage to a graphic designer for additional options. The Chamber of Commerce, Appearance Review Committee, and Highwood Historical Society will all be asked for the input or comments regarding the proposed signage for the City.

- 7.7. A Discussion of the Residential Rental Report.

Currently, the inspections are completed 3 consecutive years and if there are no issues, would earn 1 year which the inspection would not be necessary. Various options were discussed, including a semi-annual inspection. The citation process was also discussed. There have been 76 units identified as potentially illegal units.

The need to send notices now to those properties with stone or gravel driveways as the grandfather clause ends September 1, 2017 is important, so those affected may make plans to have their driveways conform. The possibility of a landlord training class was also discussed.

- 7.8. A Discussion on an Offer from the Hotel Moraine to Add a Fountain and Welcome Sign in the Park Property on Sheridan Road.

The owner of the Hotel Moraine property has offered to install a 40 foot in diameter fountain on the Department of Interior land. However, this is the same property that Dr. Kordell has offered to have berms planted. No decision has been made, but dialogue will continue.

- 7.9. A Review and Discussion of the Downtown Zoning Update.

8. Executive Session (If Necessary)

9. **Adjournment** Moved by Alderman Falberg, seconded by Alderman Feddermann to adjourn the meeting. Mayor Pecaro adjourned the meeting at 7:30 P.M.

Respectfully Submitted,

Karin J. Baruffi, Deputy City Clerk

Reviewed and Approved by Council on: