

**NOTICE OF QUARTERLY MEETING OF THE BOARD OF TRUSTEES
OF THE HIGHWOOD POLICE PENSION FUND**

The Board of Trustees of the Highwood Police Pension Fund of the City of Highwood will conduct a quarterly meeting on **Thursday, April 14, 2016 at 9:30 a.m.** at City Hall, 17 Highwood Avenue, Highwood, Illinois for the purposes set forth in the following agenda:

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENT**
- IV. APPROVAL OF MINUTES**
 - A. Review and approval of minutes from meetings held on October 1, 2015 and January 14, 2016
 - B. Six-month review of closed minutes and determination of whether any may be released
- V. TREASURER'S/INVESTMENT REPORT**
 - A. Investment report from Sawyer Falduto
 - i. Review of quarterly investment report
 - ii. Review of asset allocation targets and ranges and adjustment of investment policy
 - B. Treasurer's report from Sikich
 - i. Review of quarterly accounting statement
 - ii. Bills for approval
- VI. COMMUNICATIONS AND SPECIAL REPORTS/PRESENTATIONS**
- VII. CONSIDERATION OF AND ACTION UPON APPLICANTS FOR ADMISSIONS TO AND/OR WITHDRAW OF MEMBERS FROM FUND**
 - A. Jose Tamez - approval of Findings and Decision and calculation of benefit
 - B. Coffee transfer - Status
 - C. Tier I status of O'Connell
- VIII. UNFINISHED BUSINESS**
 - A. Annual statements of economic interest (due May 1st to the county)
- IX. NEW BUSINESS**
 - A. DOI Annual Statement preparation, actuarial study and audit
 - B. DOI compliance fee (to be received in May and paid by June 30th)
 - C. Active trustee election results
- X. TRAINING**
 - A. Training updates on state and national pension legal issues
 - B. Possible letter to state representatives on SB 3317
- XI. CLOSED SESSION (if needed)**
- XII. ADJOURNMENT**

Posted: April 12, 2016 at City Hall

cc: Pension Board Members; Rosa Stefani, Administrative Assistant; Carolyn Clifford, Attorney for the Board; Brian LeFevre, Accountant for the Board, Tom Sawyer and John Falduto, Investment Advisors for the Board, David Gonzalez, City Treasurer